



GREAT KEI MUNICIPALITY

TENDER NOTICE

Great Kei Local Municipality hereby calls upon accredited service providers for the following services:

Bid Number	Bid Name/Description	Points Allocation	Bid closing date and time
BTO: 14/2021/22	SUPPLY, DELIVERY, INSTALLATION AND DATA MIGRATION FOR 2 X SERVERS.	80/20	25 November 2021 at 11h00am.

Bid documents will be available from **12 November 2021 at Great Kei Local Municipality Budget and Treasury Cashiers' offices, 17 Main Street, Municipal Building, Komga, 4950**, upon payment of a non-refundable deposit of **R350.00** per document. All payments are payable to Great Kei Local Municipality bank account either or by direct deposit or EFT.

Project and technical enquiries shall be directed to: Mr P. Ludidi, on tel. (043) 831 5700 for Supply, Delivery, Installation and Data Migration for 2 x Servers during normal office hours (08h00 - 16h30).

Completed bids and supporting documentation, placed in a sealed envelope clearly written on the outside as per the bid document: e.g. **"BTO: 14/2021/22 – SUPPLY, DELIVERY, INSTALLATION AND DATA MIGRATION OF 2 X SERVERS"** must be dropped in the marked bid box placed at the reception of the **Great Kei Local Municipality offices at 17 Main Street, Municipal Building, Komga, 4950, not later than 11h00** on the dates as mentioned above, all the received bids will be opened in public.

BIDS WILL BE EVALUATED ON THE BASIS OF RESPOSIVENESS FIRST THEN FUNCTIONALITY AND ONLY RESPONSIVE BIDS WILL BE EVALUATED ON PRICE AND B-BBEE STATUS CONTRIBUTOR AT 80/20 POINTS BASIS AS INDICATED FROM THE ABOVE TABLE. PREFERENTIAL POINTS ARE ALLOCATED/ AWARDED IN ACCORDANCE TO PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 5 OF 2000 (PPPFA) AND THE PPPFA REGULATIONS OF 2017.

FUNCTIONALITY:

Bidders to please take note that functionality criteria is unique for each of the projects respectively. Therefore the functionality criteria from each project is included in each tender document respectively. 70% Minimum requirement should be met in order to proceed to the next evaluation stage.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING:

- Bidders will be adjudicated in accordance with the GKM Municipality Supply Chain Management Policy and in terms of Preferential Procurement Policy Framework Act new regulations of 2017 and will be based on the 80/20 points system
- The Validity period of bids is 90 days from the closing date of bids
- Submit a Company formation documents e.g. CK1, CK2 or Trust document etc.
- Bidders are required to be registered for Vat
- Bidders must submit a valid Tax Compliance Status document/letter with **PIN** issued by South African Revenue Services SARS
- Submit all director's certified ID copies as reflecting on the company registration document
- A certified copy or an original BBBEE status level Certificate/a **SWORN** affidavit in terms of the Amended B-BBEE codes
- In the case of a joint venture, a Memorandum of Agreement indicating the level of involvement and responsibilities of each joint venture partner must be submitted. Individual partners are to comply and submit all relevant documents
- Bidders to submit a letter of Good Standing from compensation commission not older than 1 month
- Submit proof of registration summary on Central Supplier Database (CSD)
- Latest billing clearance certificate or statement of municipal account not older than three months
- Completed Tender Document accurately from MBD 1 to MBD 9
- All other pre-requisites as detailed in the bid documents shall apply
- Failure to complete All the supplementary information will result in bidder being deemed non-responsive
- Bidder are urged to fill in documents with black ink, use of erasable ink or pencil will lead to disqualification.

Late, telegraphic, facsimile, incomplete or unsigned bids **WILL NOT** be considered.

Great Kei Local Municipality does not bind itself to accept the lowest or any bid and reserves the right not to accept the whole or any part of the bid.

MR L.N. MAMBILA: MUNICIPAL MANAGER

P. Ludidi