

1/7/2021

GREAT KEI MUNICIPALITY



2020-2021 COVID-19 DEBT INCENTIVE SCHEME
REVENUE DEPARTMENT

INDEX

Sections

Section A	:	Customer Details
Section B	:	Property Information
Section C	:	Demographical Information
Section D	:	Basic Services Availability
Section E	:	Declaration
Section F	:	Approval
Appendix A		

The following supporting documents must be attached on the form

1. Recent municipal bill
2. Proof of identity (certified I.D copy)
3. Death Certificate (In case where the property owner is deceased)
4. Proof of nominated beneficiary (In case where the property owner is deceased)
5. Lease agreement (where the property is occupied by tenant(s))

SECTION A: CUSTOMER DETAILS

Surname		Initials			
First Names					

Identity Number															
------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Gender	Male	Female	
---------------	------	--------	--

Postal Address:

Physical Address:

Postal Code		Postal Code	

E-mail Address														
E-mail Address (Cont.)														
Telephone Number														
Fax Number														
Cell phone Number														

SECTION B: PROPERTY INFORMATION

Street Name		Stand Number	
Type of property			
Owner			
In case of deceased owner (who is beneficiary of the property?)		Attach a proof	
Number of years in this property		Is there a built structure or is it vacant?	
Do you own other stands?		If yes, provide addresses/ account number(s) (Attach List if necessary)	

SECTION C: DEMOGRAPHICAL INFORMATION

Number of occupants on the property							
Number of economically active people (+18yrs old)		No. of pensioners		No of disabled person(s)		Number of children under 18 yrs old	
Number of young people (18>35 years)				Number of unemployed youth			
Number of matriculants unemployed				Number of graduates unemployed			

SECTION D: BASIC SERVICES AVAILABILITY

		Yes/ No		Yes/ No		Yes/ No		Yes/ No
Access to	Water		Sanitation		Electricity		Refuse Removal	
Electricity	Eskom Supply		Municipal Supply		Meter working properly		No meter/Faulty	
Refuse	Collected weekly?		Do you have a refuse bin?		How do you dispose garden refuse?	Dump on the street?	Use transport to dump at municipal landfill site?	
When did you last receive municipal account?			When was your last payment date?			What is your average monthly bill?		
Which method do you prefer for receiving of your monthly account? (Choose preferred method)					Post	Email		
Email or Postal address								

SECTION E: DECLARATION

DECLARATION BY APPLICANT

I, the under signed resident, declare that;

- 1) I agree that Council Officials may conduct an on site audit to verify the information provided on this application for Debt Incentive(s).
- 2) I am aware that any false declaration on this form, is punishable by law.

Signature / Thumb print of Applicant

Date

FOR OFFICE USE ONLY

SECTION F: APPROVAL

I/ We confirm that:

- (i) The consequences of the above declaration was duly explained to the property owner,
- ii) I/ We understand that information disclosed to me by the Applicant will always be treated as confidential, will not be disclosed to any third party and is only meant for office use.

Initials and Surname of Municipal Official

Initials and Surname of Delegated Official

Date

Date

APPROVED

NOT APPROVED

COMMENTS

APPENDIX A: TERMS OF APPLICATION

THE FOLLOWING TERMS WILL APPLY WHEN ENTERING INTO THIS AGREEMENT

- 1) Applications will only be accepted if submitted before the deadline of this scheme.
- 2) By accepting this agreement, the applicant accepts all requirements that are embedded in the contract.
- 3) Council has the right to withdraw this agreement at any time due to insufficient or inaccurate information provided, non-payment of agreed amount, non-payment within specified deadline or any other matter that could reasonably be considered a breach of agreement;
- 4) Discounts pursuant of this agreement will only be credited to the account of the debtor, after receipt of the payment
- 5) The parties agree to be bound by the terms and conditions as contained in the approved debt incentive scheme policy duly approved by council.