



TENDER NOTICE & INVITATION TO TENDER

Great Kei Municipality hereby invites submission of tenders for the following Projects: -

TENDER NO.	TENDER NAME	COMPULSORY BRIEFING SESSIONS	CLOSING DATE
TENDER: BTO: 22/2025/26	Provision of Insurance for Municipal Assets and Public Liability for a Period of Three (3) Years	BRIEFING SESSION ONE 19 May 2026 11H00AM Downstairs Boardroom Main Building 17 Main Road, Qumrha BRIEFING SESSION TWO 20 May 2026 11H00AM Great Kei Mouth Offices 1 Main Road, Kei Mouth	09 June 2026 11H00AM

All tenders submitted will be evaluated in terms of the Council's Supply Chain Management Policy and Preferential Procurement Regulations (2022) as revised. Bidders who score less than **70%** for functionality will be considered as non-responsive and be disqualified.

Bid documents will be available at Great Kei Local Municipality Budget and Treasury SCM Office, 17 Main Street, Municipal Building, Qumrha, 4950 upon payment of a **non-refundable** deposit of **R404.00** per document. **Only bank deposit or EFT will be accepted.**

NB : Tender documents will be available on **12 May 2026 at 11H00 AM** and no tender documents will be sold to bidders prior to the commencement of the briefing meeting on the day of the briefing meeting. Bid documents will only be sold after the briefing session. Bidders who are in urgent need of the tender documents are advised to purchase tender documents before the date of the briefing session.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Price	- 80 points
HDI (Specific goals)	- 20 points
TOTAL	100 points

THE FOLLOWING DOCUMENTS MUST ACCOMPANY TENDERS SUBMITTED BY PROSPECTIVE SERVICE PROVIDERS IN ORDER FOR THEM TO BE CONSIDERED. FAILING WHICH THEY WILL BE DISQUALIFIED:-

- a) Bidders to provide Tax Compliance status pin.
- b) Completed Tender Document and MBDs accurately.
- c) Valid Billing Clearance Certificate from your local municipality and or lease agreement.
- d) Bidders must be registered on CSD or Supply CSD Number.
- e) Certified copy (ies) of identity document/ (s) for directors of the company must be submitted.
- f) Copy of certified CK Document.
- g) Bidders must also be registered for VAT if they render services in excess of R2.3million effective from 1 April 2026.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer) (Means of Verification)
51% Black Owned	10	Certified Copy of ID and CK document
Business address within the Eastern Cape Province	10	Municipal Statement of Rates or Valid Lease Agreement



Late, faxed, falsified and e-mailed tender documents will not be considered or will be disqualified. Completed tender documents must be **deposited in the tender box located in the Budget and Treasury Office between the hours 08H00AM till 16H30PM 17 Main Street, Qumrha, 4950 before or not later than the dates as indicated. Council does not bind itself to accept the lowest or any tenders and reserves the right to cancel the bid.** Each bidder must submit a copy of their bid in a sealed envelope marked with the tender name and reference number.

For SCM enquiries contact Ms. N. Ntsangani on 043 831 5723/065 678 9567 or nntsangani@greatkeilm.gov.za or Mr. P. Bidla on 043 831 5714/082 220 8810 or pbidla@greatkeilm.gov.za during the above working hours.

For Technical enquiries contact the relevant project manager as follows:

Mrs. N. Ngonyama on 043 831 5723/060 556 2039 or nkutshwayo@greatkeilm.gov.za during the above working hours.

NB: Bidders who are working for the state will not be considered.

MR. L.N. MAMBILA
MUNICIPAL MANAGER