



Comprised by Komga, Mooiplaas, Chintsa East, Haga Haga, Morgans Bay, and Kei Mouth Towns, with its Headquarters in Komga.

### VACANCY / UMSEBENZI / BETREKKINGS ADVERTISEMENT

#### TECHNICAL AND COMMUNITY SERVICES

**Division** : Technical Services  
**Position** : Town Planner  
**Task Grade** : Task Grade 14  
**Remuneration** : R 508 373.46 – Per Annum (excluding Normal Council Benefits)  
**Duration** : Permanent

#### **MINIMUM REQUIREMENTS:**

- Grade 12 plus Bachelor Degree in Urban/Town and Regional Planning
- Minimum of 3 - 4 years relevant Town Planning experience
- Registration as a professional planner in accordance with Planning Profession Act 32 of 2002
- Good research, implementation and report writing skills and project management skills/knowledge
- Knowledge of relevant legislations and local government processes
- Valid Code EB driving licence

#### **KEY PERFORMANCE AREAS: INCLUDE BUT NOT LIMITED TO THE FOLLOWING**

- Management of the Town and Regional Planning (Land Use Management, Spatial Planning and Building Control)
- Implementation of the Spatial Planning and Land Use Act 2013 (SPLUMA) and the SPLUMA by Law framed thereunder as well as the approved spatial development framework (SDF) of the Municipality
- Supervision and overseeing the processing of Land Use application in terms of the provisions of SPLUMA and SPLUMA By-Law
- Scrutinize building plans to ensure compliance with the town planning regulations
- Oversee and manage the development of integrated planning policies, strategies and guidelines
- Prepare proposals and site plans in conformance with codes and local and national regulations
- Acts as intermediary between community, developers, government entities and business
- Handles rezoning, site plans, special-use permits and related materials
- Presents development proposals to government agencies

- Arrange for public to review private and public development projects
- Supervises other planning personnel, such as consultants and developers
- Prepares budget and oversee expenditures
- Sets goals, policies and procedures for projects

**FURTHER INSTRUCTIONS TO THE CANDIDATES**

The Municipality subscribes to the principles of employment equity. People with disabilities are encouraged to apply.

Interested Suitably qualified Candidates are to submit an application Letter, complete Curriculum Vitae, and certified copies of certificates of qualifications, SA ID copy and Driver's License. Applicants not contacted within 30 days of the closing date must consider their applications as unsuccessful. The Great Kei Municipality reserves the right not to make an appointment.

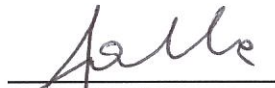
**Applications must be submitted to:**

**Director Corporate Services: Attention Mr. B.T. Douglas  
Great Kei Municipality, Private Bag X 2, KOMGA, 4950  
OR 17 Main Road.  
KOMGA, 4950.**

**For enquiries you can contact the Human Resources & Admin Manager: Ms. T. Mgweba  
043 831 5700/ 07during office hours**

**E- Mailed or Faxed applications will not be considered.**

**Closing date for the applications: 22 September 2025 at 16h30**

  
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**ISSUED BY:  
MR. L.N. MAMBILA  
MUNICIPAL MANAGER**

  
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**DATE**