



**FINAL SERVICE  
DELIVERY AND BUDGET  
IMPLEMENTATION PLAN  
[SDBIP]**

**2023-2024  
FINANCIAL  
YEAR**

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**GREAT KEI MUNICIPALITY**

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## **ACRONYMS**

ADM	Amatole District Municipality
AFS	Annual Financial Statements
AG	Auditor general
CWP	Community Works programme
COGTA	Department of Cooperative Governance and Traditional Affairs
DRDLA	Department of Rural Development and Agrarian Reform
EPWP	Expanded Public Works Programme
EEP	Employment Equity Plan
FY	Financial year
GKM	Great Kei Municipality
ICT	Information Communication Technology
IDP	Integrated Development Plan
IT	Information Technology
IGR	Inter-Governmental Relations
LED	Local Economic Development
LGTAS	Local Government Turn Around Strategy
LLF	Local Labor Forum
MFMA	Local Government: Municipal Finance Management Act No. 56 of 2003
MIG	Municipal Infrastructure Grant
MPAC	Great Kei Municipality Public Accounts Committee
MTRF	Medium Term Revenue Framework
MRM	Moral Regeneration Movement
N/A	Not applicable (for the period)
NKPI	National Key Performance Indicator
PMS	Performance Management Systems
SDBIP	Service Delivery and Budget Implementation Plan
SLA	Service Level Agreement
SMME's	Small, Medium and Micro Enterprises
SDF	Spatial Development Framework
SPU	Special Programmes Unit

## **MUNICIPAL MANAGER'S QUALITY CERTIFICATE**

I, \_\_\_\_\_, in my capacity as the Municipal Manager of the Great Kei Municipality submit this Final Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/2024 financial year for approval by the Mayor. This reviewed SDBIP has been prepared in terms of Section 53(1) (c) (ii) of the Local Government: Municipal Finance Management Act of 2003.

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**Mr. LM Mambila**  
**Municipal Manager**

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**Date**

**1 MAYOR'S APPROVAL**

I, \_\_\_\_\_, in my capacity as the Mayor of the Great Kei Municipality, hereby approve the Final Service Delivery and Budget Implementation Plan (SDBIP) for the 2023/2024 financial year as required in terms of Section 53(1) (c) (ii) of the Local Government: Municipal Finance Management Act of 2003.

\_\_\_\_\_  
**Cllr N. Tekile**  
**Mayor**

\_\_\_\_\_  
**Date**

## **PART 1: BACKGROUND**

### **1.1. Introduction**

This Final Service Delivery and Budget Implementation Plan (SDBIP) is a key management, implementation and monitoring tool which provides operational content to the end-of-year service delivery targets as set out in the Annual budget and annual IDP Targets. It determines the performance agreements for the Municipal Manager and all Top Managers whose performance is monitored through Section 71 monthly reports and evaluated through the annual process.

### **1.2. Legislative framework**

In terms of Section 1 (i) of the MFMA, the SDBIP is defined as: *“a detailed plan approved by the mayor of a municipality in terms of section 53(1) (c) (ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:*

- (a) Projections for each month of-
  - (i) revenue to be collected by source; and*
  - (ii) operational and capital expenditure, by vote;**
- (b) service delivery targets and performance indicators for each quarter; and*
- (c) any other matters that may be prescribed.”*

In terms of the MFMA read together with Municipal Budget and Reporting Regulations of 2009, the process of the SDBIP is as follows:

- The Mayor of a municipality must (c) (ii) that the municipality’s service delivery and budget implementation plan is approved by the Mayor within 28 days after approval of the IDP and budget. This SDBIP will inform the performance agreements of all Section 57/6 Managers and it will further be cascaded down as per the PMS policy of Council.
- During Mid-Term Performance Assessment and Budget Adjustment the municipality may amend its SDBIP and submit such changes to Council for approval.

### 1.3 SDBIP Cycle

#### Council

#### Administration



**PART 2: FINANCE**

**2.1 Component 1 – Budget Information**



2.1.1 **Sub-component 1 – Monthly Projections of Revenue by Source**

0 - Table A4 Budgeted Financial Performance (revenue and expenditure)											
Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Revenue</b>											
<b>Exchange Revenue</b>											
Service charges - Electricity	2	6 161	9 512	9 685	10 685	10 685	10 685	10 685	12 293	12 895	13 502
Service charges - Water	2	-	-	-	-	0	0	0	-	-	0
Service charges - Waste Water Management	2	-	-	-	-	-	-	-	-	-	-
Service charges - Waste Management	2	5 086	10 827	8 338	11 870	11 870	11 870	11 870	8 489	8 905	9 324
Sale of Goods and Rendering of Services		282	588	671	862	862	862	862	908	441	462
Agency services		90	155	178	300	300	300	300	316	329	343
Interest		-	-	-	-	-	-	-	-	-	-
Interest earned from Receivables		3 105	5 865	3 353	4 062	4 062	4 062	4 062	1 404	1 472	1 542
Interest earned from Current and Non Current Assets		911	916	1 389	550	550	550	550	1 200	1 259	1 318
Dividends		-	-	-	-	-	-	-	-	-	-
Rent on Land		-	-	-	-	-	-	-	-	-	-
Rental from Fixed Assets		472	44	47	302	302	302	302	437	477	499
Licence and permits		486	156	462	530	530	530	530	558	581	606
Operational Revenue		1 865	170	148	2 405	2 405	2 405	2 405	250	262	275
<b>Non-Exchange Revenue</b>											
Property rates	2	-	-	-	41 325	41 325	41 325	41 325	46 569	48 851	51 147
Surcharges and Taxes		-	-	-	-	0	0	0	-	-	-
Fines, penalties and forfeits		0	43	20	177	177	177	177	187	196	205
Licences or permits		-	8	-	-	0	0	0	-	-	0
Transfer and subsidies - Operational		52 115	77 814	91 227	54 747	54 747	54 747	54 747	59 465	58 677	56 661
Interest		2 387	5 161	4 378	2 139	2 139	2 139	2 139	7 009	7 353	7 698
Fuel Levy		-	-	-	-	-	-	-	-	-	-
Operational Revenue		-	-	-	-	-	-	-	-	-	-
Gains on disposal of Assets		-	-	(23)	-	-	-	-	-	-	-
Other Gains		175	(1 215)	2 695	-	-	-	-	-	-	-
Discontinued Operations											
<b>Total Revenue (excluding capital transfers and contributions)</b>		<b>73 137</b>	<b>110 044</b>	<b>122 566</b>	<b>129 954</b>	<b>129 954</b>	<b>129 954</b>	<b>129 954</b>	<b>139 085</b>	<b>141 698</b>	<b>143 581</b>

**2.1.2 SUB-COMPONENT 2 – MONTHLY PROJECTIONS OF EXPENDITURE (OPERATING AND CAPITAL) AND REVENUE FOR EACH VOTE CAPITAL EXPENDITURE (STANDARD CLASSIFICATION)**

**0 - Table A3 Budgeted Financial Performance (revenue and expenditure by municipal vote)**

Vote Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23			2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Revenue by Vote</b>	1									
Vote 1 - Office of the Municipal Manager		3	-	6	-	0	0	-	-	0
Vote 2 - Directorate: Budget and Treasury		52 382	86 116	114 183	99 307	99 307	99 307	112 658	116 035	116 726
Vote 3 - Directorate: Corporate Services		107	32	41	-	-	-	-	-	-
Vote 4 - Directorate: Strategic Services		256	462	477	630	630	630	663	184	193
Vote 5 - Directorate: Technical Service & Community Service		27 577	40 245	46 915	72 354	78 219	78 219	138 998	113 437	83 644
Vote 6 - Municipal Manager- Acting		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Revenue by Vote</b>	2	<b>80 325</b>	<b>126 855</b>	<b>161 622</b>	<b>172 291</b>	<b>178 157</b>	<b>178 157</b>	<b>252 319</b>	<b>229 656</b>	<b>200 563</b>
<b>Expenditure by Vote to be appropriated</b>	1									
Vote 1 - Office of the Municipal Manager		8 574	4 514	824	-	0	0	-	-	0
Vote 2 - Directorate: Budget and Treasury		59 253	77 213	70 459	33 237	32 626	32 626	36 542	38 805	40 629
Vote 3 - Directorate: Corporate Services		15 416	15 935	6 084	10 508	13 228	13 228	14 170	14 864	15 563
Vote 4 - Directorate: Strategic Services		19 031	18 242	26 072	21 362	21 217	21 217	21 569	22 625	23 689
Vote 5 - Directorate: Technical Service & Community Service		81 275	34 035	63 655	52 363	54 941	54 941	47 973	48 831	51 126
Vote 6 - Municipal Manager- Acting		-	-	-	-	-	-	-	-	-
Vote 7 - [NAME OF VOTE 7]		-	-	-	-	-	-	-	-	-
Vote 15 - [NAME OF VOTE 15]		-	-	-	-	-	-	-	-	-
<b>Total Expenditure by Vote</b>	2	<b>183 550</b>	<b>149 938</b>	<b>167 094</b>	<b>117 470</b>	<b>122 012</b>	<b>122 012</b>	<b>120 253</b>	<b>125 125</b>	<b>131 006</b>
<b>Surplus/(Deficit) for the year</b>	2	<b>(103 225)</b>	<b>(23 083)</b>	<b>(5 472)</b>	<b>54 821</b>	<b>56 145</b>	<b>56 145</b>	<b>132 066</b>	<b>104 531</b>	<b>69 557</b>

## 2.1.3 Sub-component 3- Budget Statement Summary

Description R thousands	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
	Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Financial Performance</b>										
Property rates	-	-	-	41 325	41 325	41 325	41 325	46 569	48 851	51 147
Service charges	11 247	20 339	18 023	22 555	22 555	22 555	22 555	20 782	21 801	22 825
Investment revenue	911	916	1 389	550	550	550	550	1 200	1 259	1 318
<b>Transfer and subsidies - Operational</b>	52 115	77 814	91 227	54 747	54 747	54 747	54 747	59 465	58 677	56 661
Other own revenue	8 863	10 975	11 928	10 778	10 778	10 778	10 778	11 069	11 110	11 628
<b>Total Revenue (excluding capital transfers and contributions)</b>	73 137	110 044	122 566	129 954	129 954	129 954	129 954	139 085	141 698	143 581
Employee costs	71 681	66 215	63 136	45 424	45 424	45 424	45 424	46 979	49 173	51 486
Remuneration of councillors	4 587	4 554	4 680	5 293	5 293	5 293	5 293	5 526	5 797	6 069
<b>Depreciation and amortisation</b>	36 555	11 653	13 078	12 800	15 100	15 100	15 100	13 300	13 951	14 607
Interest	1 904	2 267	1 434	376	271	271	271	280	294	308
Inventory consumed and bulk purchases	22 072	21 858	24 920	14 005	14 305	14 305	14 305	14 680	15 331	16 052
<b>Transfers and subsidies</b>	-	-	-	-	-	-	-	-	-	-
Other expenditure	46 752	43 392	59 847	39 572	41 619	41 619	41 619	39 489	40 579	42 484
<b>Total Expenditure</b>	183 550	149 938	167 094	117 470	122 012	122 012	122 012	120 253	125 125	131 006
<b>Surplus/(Deficit)</b>	(110 414)	(39 894)	(44 528)	12 484	7 943	7 943	7 943	18 832	16 573	12 575
Transfers and subsidies - capital (monetary allocations)	6 316	15 979	23 250	42 337	42 337	42 337	42 337	46 557	21 281	23 644
Transfers and subsidies - capital (in-kind)	872	832	15 805	-	5 865	5 865	5 865	66 677	66 677	33 339
<b>Surplus/(Deficit) after capital transfers &amp; contributions</b>	(103 225)	(23 083)	(5 472)	54 821	56 145	56 145	56 145	132 066	104 531	69 557
Share of Surplus/Deficit attributable to Associate	(103 225)	(23 083)	(5 472)	54 821	56 145	56 145	56 145	132 066	104 531	69 557
<b>Capital expenditure &amp; funds sources Capital expenditure</b>	6 561	15 943	22 636	42 135	51 057	51 057	51 057	113 048	76 485	49 550
Transfers recognised - capital	5 676	16 105	21 537	36 865	42 169	42 169	42 169	100 831	76 485	49 550
Borrowing	- 449	- (162)	- 1 100	- 5 270	- 8 888	- 8 888	- 8 888	- 12 217	- 0	- 0
Internally generated funds	6 125	15 943	22 636	42 135	51 057	51 057	51 057	113 048	76 485	49 550
<b>Total sources of capital funds</b>										
<b>Financial position</b>										
Total current assets	(8 187)	(15 497)	17 472	70 157	28 533	28 533	28 533	110 284	97 274	97 266
Total non current assets	321 368	321 620	329 166	378 326	385 049	385 049	385 049	402 319	410 807	393 196
Total current liabilities	73 039	61 106	55 297	5 300	50 214	50 214	50 214	14 469	14 536	15 220
Total non current liabilities	28 727	33 291	29 007	29 300	29 300	29 300	29 300	30 000	31 470	32 949
Community wealth/Equity	161 741	218 974	244 985	393 883	395 206	395 206	395 206	450 336	439 046	417 281
<b>Cash flows</b>	(11 038)	(392)	(136)	63 342	62 842	62 842	62 842	137 918	112 357	77 754
Net cash from (used) operating	-	-	-	4 915	4 915	4 915	4 915	(113 048)	(76 485)	(49 550)
Net cash from (used) investing	(11 038)	(392)	(136)	- 68 257	- 67 757	- 67 757	- 67 757	- 41 480	- 77 352	- 105 556
<b>Cash/cash equivalents at the year end</b>										
<b>Cash backing/surplus reconciliation</b> Cash and investments available	6 190	5 384	16 610	21 863	20 319	20 319	20 319	55 978	40 308	37 623
Application of cash and investments	69 231	60 035	52 405	3 960	54 483	54 483	54 483	(22 117)	(24 138)	(25 275)
<b>Balance - surplus (shortfall)</b>	(63 041)	(54 651)	(35 795)	17 903	(34 164)	(34 164)	(34 164)	78 095	64 446	62 897
<b>Asset management</b>	314 187	315 541	300 859	355 346	355 048	355 048				
Asset register summary (WDV) Depreciation	36 555	11 631	13 078	12 800	15 100	15 100		304 344	336 778	346 218
Renewal and Upgrading of Existing Assets	5 696	13 939	2 338	40 257	49 050	49 050		13 300	13 951	14 607
Repairs and Maintenance	236	351	252	600	600	600		103 644	66 202	37 413
								1 259	1 318	-
<b>Free services</b>										
Cost of Free Basic Services provided	2 247	-	-	-	0	0		-	-	0
Revenue cost of free services provided	-	-	-	388	388	388		-	-	0
<b>Households below minimum service level</b>										
Water: Sanitation/sewerage: Energy:	-	-	-	-	-	-		-	-	-
Refuse:	-	-	-	-	-	-		-	-	-
	-	-	-	-	-	-		-	-	-
	-	-	-	-	-	-		-	-	-

**2.1.4 Sub-component 4- Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)**

**0 - Table A2 Budgeted Financial Performance (revenue and expenditure by functional classification)**

Functional Classification Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23			2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Revenue - Functional</b>										
<b>Governance and administration</b>		58 486	84 117	42 895	99 307	99 307	99 307	112 658	116 035	116 726
Executive and council		-	-	-	-	-	-	-	-	-
Finance and administration		58 486	84 117	42 895	99 307	99 307	99 307	112 658	116 035	116 726
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		(3 610)	916	72 649	1 582	1 582	1 582	1 811	1 386	1 448
Community and social services		(4 050)	717	71 987	762	762	762	948	488	511
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		437	199	656	820	820	820	863	898	937
Housing		3	-	6	-	0	0	-	-	0
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		8 380	16 166	24 967	43 895	49 760	49 760	109 873	79 788	46 840
Planning and development		256	462	477	630	630	630	663	184	193
Road transport		8 124	15 703	24 490	43 265	49 130	49 130	109 210	79 604	46 648
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		17 069	25 657	21 111	27 507	27 507	27 507	27 977	32 447	35 549
Energy sources		10 490	11 367	9 787	11 970	11 970	11 970	18 296	22 292	24 916
Water management		-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		6 579	14 289	11 324	15 537	15 537	15 537	9 681	10 155	10 633
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Revenue - Functional</b>	2	80 325	126 855	161 622	172 291	178 157	178 157	252 319	229 656	200 563
<b>Expenditure - Functional</b>										
<b>Governance and administration</b>		99 097	102 564	111 020	49 039	51 147	51 147	56 288	59 519	62 316
Executive and council		25 536	9 533	5 632	5 293	5 293	5 293	5 576	5 850	6 125
Finance and administration		73 561	93 031	105 388	43 745	45 854	45 854	50 712	53 669	56 191
Internal audit		-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		(4 933)	(17 637)	5 916	2 326	2 379	2 379	3 577	3 280	3 434
Community and social services		(4 533)	18 645	4 462	-	52	52	450	0	0
Sport and recreation		-	-	-	-	-	-	-	-	-
Public safety		(399)	(36 283)	1 454	2 326	2 327	2 327	3 127	3 280	3 434
Housing		-	-	-	-	0	0	-	-	0
Health		-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		23 878	27 370	32 804	26 214	26 574	26 574	26 325	26 594	27 844
Planning and development		2 193	13 532	20 885	16 069	15 924	15 924	15 992	16 776	17 564
Road transport		21 684	13 838	11 918	10 146	10 651	10 651	10 333	9 818	10 280
Environmental protection		-	-	-	-	-	-	-	-	-
<b>Trading services</b>		65 509	37 642	17 354	39 892	41 912	41 912	34 063	35 732	37 412
Energy sources		55 200	24 807	(1 782)	23 121	25 246	25 246	17 510	18 368	19 231
Water management		2 074	1	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-
Waste management		8 235	12 834	19 136	16 771	16 666	16 666	16 553	17 364	18 180
<b>Other</b>	4	-	-	-	-	-	-	-	-	-
<b>Total Expenditure - Functional</b>	3	183 550	149 938	167 094	117 470	122 012	122 012	120 253	125 125	131 006
<b>Surplus/(Deficit) for the year</b>		(103 225)	(23 083)	(5 472)	54 821	56 145	56 145	132 066	104 531	69 557

**2.1.5 Sub-component 5- Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)**

Vote Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>Capital Expenditure - Functional</b>											
<b>Governance and administration</b>		(20)	(469)	402	813	1 609	1 609	1 609	2 210	0	0
Executive and council		-	-	-	-	-	-	-	-	-	-
Finance and administration		(20)	(469)	402	813	1 609	1 609	1 609	2 210	0	0
Internal audit		-	-	-	-	-	-	-	-	-	-
<b>Community and public safety</b>		449	193	26	50	448	448	448	500	0	0
Community and social services		-	193	26	50	448	448	448	50	-	-
Sport and recreation		-	-	-	-	-	-	-	-	-	-
Public safety		449	-	-	-	-	-	-	450	0	0
Housing		-	-	-	-	-	-	-	-	-	-
Health		-	-	-	-	-	-	-	-	-	-
<b>Economic and environmental services</b>		5 696	15 874	22 162	35 926	41 759	41 759	41 759	99 213	68 659	39 984
Planning and development		-	-	651	411	125	125	125	915	-	0
Road transport		5 696	15 874	21 511	35 515	41 634	41 634	41 634	98 298	68 659	39 984
Environmental protection		-	-	-	-	-	-	-	-	-	-
<b>Trading services</b>		436	345	46	5 345	7 241	7 241	7 241	11 125	7 826	9 565
Energy sources		-	345	-	3 229	3 229	3 229	3 229	6 225	7 826	9 565
Water management		-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-
Waste management		436	-	46	2 117	4 012	4 012	4 012	4 900	0	0
<b>Other</b>		-	-	-	-	-	-	-	-	-	-
<b>Total Capital Expenditure - Functional</b>	3	6 561	15 943	22 636	42 135	51 057	51 057	51 057	113 048	76 485	49 550
<b>Funded by:</b>											
National Government		5 676	16 105	9 610	19 424	19 230	19 230	19 230	17 584	18 505	20 560
Provincial Government		-	-	11 901	17 391	17 391	17 391	17 391	25 217	-	0
District Municipality		-	-	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (monetary allocations) (Nat / Prov Departm Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporatons, Higher Educ Institutions)		-	-	26	50	5 548	5 548	5 548	58 030	57 980	28 990
<b>Transfers recognised - capital</b>	4	5 676	16 105	21 537	36 865	42 169	42 169	42 169	100 831	76 485	49 550
<b>Borrowing</b>	6	-	-	-	-	-	-	-	-	-	-
<b>Internally generated funds</b>		449	(162)	1 100	5 270	8 888	8 888	8 888	12 217	0	0
<b>Total Capital Funding</b>	7	6 125	15 943	22 636	42 135	51 057	51 057	51 057	113 048	76 485	49 550

## 2.1.6 Sub-component 6- Monthly Budget Statement - Financial Position

0 - Table A6 Budgeted Financial Position											
Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>ASSETS</b>											
<b>Current assets</b>											
Cash and cash equivalents		6 190	5 384	16 610	21 863	20 319	20 319	20 319	55 978	40 308	37 623
Trade and other receivables from exchange transactions	1	(21 795)	(29 326)	(7 380)	43 453	3 374	3 374	3 374	17 811	18 683	19 562
Receivables from non-exchange transactions	1	2 440	-	-	-	0	0	0	33 682	35 333	36 994
Current portion of non-current receivables		-	-	-	-	-	-	-	-	-	-
Inventory	2	13	13	13	-	0	0	0	13	13	13
VAT		4 822	4 539	8 086	4 840	4 840	4 840	4 840	2 800	2 937	3 075
Other current assets		143	3 893	143	-	0	0	0	-	-	0
<b>Total current assets</b>		<b>(8 187)</b>	<b>(15 497)</b>	<b>17 472</b>	<b>70 157</b>	<b>28 533</b>	<b>28 533</b>	<b>28 533</b>	<b>110 284</b>	<b>97 274</b>	<b>97 266</b>
<b>Non current assets</b>											
Investments		-	-	-	-	-	-	-	-	-	-
Investment property		82 044	77 801	77 800 546,91	155 601	155 601	155 601	155 601	77 801	81 613	85 449
Property, plant and equipment	3	239 288	243 784	251 330	222 189	228 912	228 912	228 912	323 948	328 595	307 120
Biological assets		-	-	-	-	-	-	-	-	-	-
Living and non-living resources		-	-	-	-	-	-	-	-	-	-
Heritage assets		36	36	36	36	36	36	36	36	38	40
Intangible assets		(0)	(0)	(0)	500	500	500	500	535	561	588
Trade and other receivables from exchange transactions		-	-	-	-	-	-	-	-	-	-
Non-current receivables from non-exchange transactions		-	-	-	-	-	-	-	-	-	-
Other non-current assets		-	-	-	-	-	-	-	-	-	-
<b>Total non current assets</b>		<b>321 368</b>	<b>321 620</b>	<b>329 166</b>	<b>378 326</b>	<b>385 049</b>	<b>385 049</b>	<b>385 049</b>	<b>402 319</b>	<b>410 807</b>	<b>393 196</b>
<b>TOTAL ASSETS</b>		<b>313 181</b>	<b>306 124</b>	<b>346 638</b>	<b>448 483</b>	<b>413 582</b>	<b>413 582</b>	<b>413 582</b>	<b>512 603</b>	<b>508 081</b>	<b>490 462</b>
<b>LIABILITIES</b>											
<b>Current liabilities</b>											
Bank overdraft		-	-	-	-	-	-	-	-	-	-
Financial liabilities		(0)	(0)	(0)	-	-	-	-	-	-	0
Consumer deposits		405	393	387	100	100	100	100	35	37	38
Trade and other payables from exchange transactions	4	65 104	60 737	45 396	42 319	87 234	87 234	87 234	8 234	7 996	8 372
Trade and other payables from non-exchange transactions	5	6 186	493	365	(43 819)	(43 819)	(43 819)	(43 819)	-	(0)	0
Provision		1 863	1 819	2 919	-	0	0	0	6 200	6 504	6 809
VAT		4 113	2 609	5 295	(0)	(0)	(0)	(0)	-	-	0
Other current liabilities		(4 631)	(4 944)	934	6 700	6 700	6 700	6 700	-	-	0
<b>Total current liabilities</b>		<b>73 039</b>	<b>61 106</b>	<b>55 297</b>	<b>5 300</b>	<b>50 214</b>	<b>50 214</b>	<b>50 214</b>	<b>14 469</b>	<b>14 536</b>	<b>15 220</b>
<b>Non current liabilities</b>											
Financial liabilities	6	-	-	-	-	0	0	0	-	-	0
Provision	7	15 749	17 727	19 568	-	0	0	0	30 000	31 470	32 949
Long term portion of trade payables		-	-	-	-	-	-	-	-	-	-
Other non-current liabilities		12 978	15 563	9 439	29 300	29 300	29 300	29 300	-	-	0
<b>Total non current liabilities</b>		<b>28 727</b>	<b>33 291</b>	<b>29 007</b>	<b>29 300</b>	<b>29 300</b>	<b>29 300</b>	<b>29 300</b>	<b>30 000</b>	<b>31 470</b>	<b>32 949</b>
<b>TOTAL LIABILITIES</b>		<b>101 767</b>	<b>94 397</b>	<b>84 304</b>	<b>34 600</b>	<b>79 515</b>	<b>79 515</b>	<b>79 515</b>	<b>44 469</b>	<b>46 006</b>	<b>48 169</b>
<b>NET ASSETS</b>		<b>211 415</b>	<b>211 726</b>	<b>262 334</b>	<b>413 883</b>	<b>334 067</b>	<b>334 067</b>	<b>334 067</b>	<b>468 135</b>	<b>462 075</b>	<b>442 293</b>
<b>COMMUNITY WEALTH/EQUITY</b>											
Accumulated surplus/(deficit)	8	161 741	218 974	244 985	393 883	395 206	395 206	395 206	450 336	439 046	417 281
Reserves and funds	9	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	10	<b>161 741</b>	<b>218 974</b>	<b>244 985</b>	<b>393 883</b>	<b>395 206</b>	<b>395 206</b>	<b>395 206</b>	<b>450 336</b>	<b>439 046</b>	<b>417 281</b>

**2.1.7 Sub-component 7- Monthly Budget Statement - Cash Flow**

0 - Table A7 Budgeted Cash Flows											
Description	Ref	2019/20	2020/21	2021/22	Current Year 2022/23				2023/24 Medium Term Revenue & Expenditure Framework		
		Audited Outcome	Audited Outcome	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Pre-audit outcome	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>											
<b>Receipts</b>											
Property rates		-	-	-	22 942	22 942	22 942	22 942	33 682	35 333	36 993
Service charges		-	-	-	15 413	15 413	15 413	15 413	17 762	18 632	19 508
Other revenue		-	-	-	2 269	2 269	2 269	2 269	1 722	1 806	1 891
Transfers and Subsidies - Operational	1	-	-	-	54 186	54 186	54 186	54 186	56 733	58 031	55 996
Transfers and Subsidies - Capital	1	-	-	-	42 998	42 998	42 998	42 998	113 862	88 604	57 648
Interest		-	-	-	3 961	3 961	3 961	3 961	694	728	763
Dividends		-	-	-	-	-	-	-	-	-	-
<b>Payments</b>											
Suppliers and employees		(11 038)	(392)	(136)	(78 427)	(78 927)	(78 927)	(78 927)	(86 257)	(90 484)	(94 737)
Interest		-	-	-	-	-	-	-	(280)	(294)	(308)
Transfers and Subsidies	1	-	-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) OPERATING ACTIVITIES</b>		<b>(11 038)</b>	<b>(392)</b>	<b>(136)</b>	<b>63 342</b>	<b>62 842</b>	<b>62 842</b>	<b>62 842</b>	<b>137 918</b>	<b>112 357</b>	<b>77 754</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>											
<b>Receipts</b>											
Proceeds on disposal of PPE		-	-	-	4 915	4 915	4 915	4 915	-	-	0
Decrease (increase) in non-current receivables		-	-	-	-	-	-	-	-	-	-
Decrease (increase) in non-current investments		-	-	-	-	-	-	-	-	-	-
<b>Payments</b>											
Capital assets		-	-	-	-	-	-	-	(113 048)	(76 485)	(49 550)
<b>NET CASH FROM/(USED) INVESTING ACTIVITIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>4 915</b>	<b>4 915</b>	<b>4 915</b>	<b>4 915</b>	<b>(113 048)</b>	<b>(76 485)</b>	<b>(49 550)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>											
<b>Receipts</b>											
Short term loans		-	-	-	-	-	-	-	-	-	-
Borrowing long term/refinancing		-	-	-	-	-	-	-	-	-	-
Increase (decrease) in consumer deposits		-	-	-	-	-	-	-	-	-	-
<b>Payments</b>											
Repayment of borrowing		-	-	-	-	-	-	-	-	-	-
<b>NET CASH FROM/(USED) FINANCING ACTIVITIES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET INCREASE/ (DECREASE) IN CASH HELD</b>		<b>(11 038)</b>	<b>(392)</b>	<b>(136)</b>	<b>68 257</b>	<b>67 757</b>	<b>67 757</b>	<b>67 757</b>	<b>24 870</b>	<b>35 872</b>	<b>28 204</b>
Cash/cash equivalents at the year begin:	2	-	-	-	-	-	-	-	16 610	41 480	77 352
Cash/cash equivalents at the year end:	2	(11 038)	(392)	(136)	68 257	67 757	67 757	67 757	41 480	77 352	105 556

## ORGANIZATIONAL PERFORMANCE 2023/2024 SDBIP - KPA 1- SERVICE DELIVERY & INFRASTRUCTURE PROVISION

Priority Area	IDP Objective	IDP strategy	Baseline 2022/2023	KPI Number	Key Performance Indicator	2023/2024 Budget	Annual Target 2023/2024	Q1	Q2	Q3	Q4	Annual POE	Responsible person	Custodian
1. Roads	To ensure accessible roads within the Great Kei Local Municipal Area by June 2027	SD01: By constructing, maintain gravel roads & Surfaced roads	6 km of gravel roads to be constructed at Icwili Internal Streets (2,5km), Draaibosch Internal Streets (3,5km)	SD01-01	Number of kms to be constructed (gravel roads).	R3 271 217,13	Construction of 3.5 km's of Diphini Internal Streets by 30th June 2024	Appointment of Consultants and Contractors  -Site Establishment	50 % Construction of Diphini Internal Streets	70 % Construction of Diphini Internal Streets	100 % Construction of Diphini Internal Streets	Monthly progress reports, Completion certificates	PMU	DTS
						R2 646 728,67	Construction of 2.5 km's of Old Location Internal Streets by 30th June 2024	Appointment of Consultants and Contractors  -Site Establishment	50 % Construction of Old Internal Streets	70 % Construction of Old Internal Streets	100 % Construction of Old Internal Streets	Monthly progress reports, Completion certificates	PMU	DTS
						R3 236 592,22	Construction of 3.5 km's of Ngxingxolo Internal Streets by 30th June 2024	Appointment of Consultants and Contractors  -Site Establishment	50 % Construction of Ngxingxolo Internal Streets	70 % Construction of Ngxingxolo Internal Streets	100 % Construction of Ngxingxolo Internal Streets	Monthly progress reports, Completion certificates	PMU	DTS
			91%	% of MIG Funding expenditure (Output)	R12 mil	100% Spending of MIG Funding by 30 <sup>th</sup> June 2024.	20% on expenditure	20% on expenditure	25% on expenditure	25% on expenditure	MIG expenditure reports to Council	PMU	DTS	



			3.55km of Surfacing of Chintsa Internal Streets and		Number of km to be surfaced through Small Town Revitalization	<b>R4 589 001,26</b>	3,55 km of surfaced roads to be constructed in 2022/23 - Chintsa Internal Streets by 30th June 2024	100 % Construction of Chintsa Internal Streets	N/A	N/A	N/A	Monthly progress reports, Completion certificates	PMU	DTS
			3,7km of Sufacing of Kei Mouth Internal Streets			<b>R14 910 322,49</b>	3,7 km of surfaced roads to be constructed in 2022/23 Kei Mouth Internal Streets by 30th June 2024	50 % Construction of Kei Mouth Internal Streets	100 % Construction of Kei Mouth Internal Streets	N/A	N/A	Monthly progress reports, Completion certificates	PMU	DTS
					Number of kms to be surfaced in R349 to Haga-Haga	<b>R115 450 000,00</b>	1. Appointment of Cosultants 2. Planning Reports 3. Appointment for Contractors 4. Progress Construction	1. Advertisement for Consultants	Appointment for Consultants	Preliminary reports	1. 2. Advertisement for Contractors 2. Construction	1. Appointment of Cosultants 2. Planning Reports 3. Appointment for Contractors 4. Progress Construction	Infrastructure	DTS
					Number of kms to be surfaced Kei Mouth Ferry Road	<b>R12 500 000,00</b>	1. Appointment of Cosultants 2. Planning Reports 3. Appointment for Contractors 4. Progress Construction	1. Advertisement for Consultants	Appointment for Consultants	Preliminary reports	1. 2. Advertisement for Contractors 2. Construction	1. Appointment of Cosultants 2. Planning Reports 3. Appointment for Contractors 4. Progress Construction	Infrastructure	DTS

					Number of km to be maintained.	<b>R 1 180 000,00</b>	30 km of Gravel road to be maintained thorough dry blading, stormwater and patching by 30th June 2024	8 km of gravel road maintained	8 km of gravel road maintained	8 km of gravel road maintained	6 km of gravel road maintained	Progress reports with pictures	Infrastructure	DTS
2. Public amenities	To ensure provision of public amenities by June 2027.	SD02: By Constructing public amenities.	2 Community Halls constructed at Makhazi and Ngxingxolo villages	SD02-01	Number of public amenities to be constructed.	<b>R 2 779 357,01</b>	Construction of Tainton Community Hall by 30th June 2024	Appointment of Consultants and Contractors -Site Establishment	50 % Construction of Tainton Community Hall	70 % Construction of Tainton Community Hall	100 % Construction of Tainton Community Hall	Monthly progress reports, Completion certificates	PMU	DTS
			1 Sportsfield constructed at Komga	SD02-02			Construction of Komga Sportfield by 30th June 2024	100 % Construction of Komga Sportsfield	N/A	N/A	N/A	Monthly progress reports, Completion certificates	PMU	DTS
				SD02-03	Number of Public amenities maintained	<b>R3 141 800,00</b>	Main Administration Building (Phase 2) to be maintained by 30th June 2024	Advertisement for Construction	Appointment Letter for the Contractor	progress report	Plans for the Repairs of the Main Administration building	Progress on the plans for maintenance	Infrastructure	DTS
			3 public amenities maintained	SD02-04		<b>R500 000,00</b>	Qumrha Town Hall to be maintained by 30th June 2024	Advertisement for Construction	Appointment Letter for the Contractor	progress report	Plans for the Repairs of the Main Administration building	Progress on the plans for maintenance	Infrastructure	DTS
3. Electrification	To increase access to electricity in Great Kei Communities by 2027	SD03-01: Solicit funding from DOE and potential funders	2021/22 Application to DoE	SD03-01	Number of funding applications submitted to department of energy	<b>R0,00</b>	1 Application submitted to Department of Mineral and Energy	1 Application submitted to Department of Mineral and Energy	N/A	N/A	Progress Reports on procurement	Approved procurement plan	Infrastructure	DTS

		<b>SD03-02: By Upgrading and maintaining the electrical network</b>	Increase of the NMD in Komga up to 2.8 MVA (Komga reticulation project)	<b>SD03-02</b>	Upgrading of Komga Bulk Electrical Infrastructure – Meter Replacement(Output)	<b>R2 591 304,35</b>	Upgrading of Komga Bulk Electrical Infrastructure – Meter Replacement(Output)	Advertisement for Construction	Sitting of the bid committee	N/A	report on the status	1. Appointment letter 2. Design Reports 3. Completion Cert	Infrastructure	DTS
				<b>SD03-03</b>	Construction of Zone 10 Overhead MV Line -	<b>R1 000 000,00</b>	Design of Zone 10 Overhead MV Line -	Advertisement	1. Monthly Report 2. Quarterly Report	1. Monthly Report 2. Quarterly Report	1. Progress Reports 2. Completion Cert	1. Appointment letter 2. Design Reports 3. Completion Cert	Infrastructure	DTS
				<b>SD03-04</b>	Electrification of Zone 10 - Pre - Engineering (Phase 1)	<b>R4 625 000,00</b>	Electrification of Zone 10 - Pre - Engineering (Phase 1)	Advertisement	1. Monthly Report 2. Quarterly Report	1. Monthly Report 2. Quarterly Report	Design Reports	1. Appointment letter 2. Design Reports 3. Completion Cert	Infrastructure	DTS
<b>4. Town Planning</b>	<b>To ensure alignment of SDF with the IDP by June 2027 to ensure progressive Spatial Planning &amp; Land Use Management Systems</b>	<b>SD04-01: By ensuring Controlled development within Great Kei LM</b>	SDF	<b>SD04-02</b>	Number of reports to Council on the review of the Municipal Spatial Development Framework	<b>R 100 000.00</b>	4 x reports to Standing Committee on Review of the SDF	1x report to Standing Committee on the Review of the SDF	1x report to Standing Committee on the Review of the SDF	1x report to Standing Committee on the Review of the SDF	1x report to Standing Committee on the Review of the SDF	Approved SDF Document	Town Planner	DTS

5. Building Control	To ensure that National Building Regulations are adhered to by 2027	SD04-02: By implementing National Building regulations within the GKM area	Housing Needs Register	SD04-03	Number of Reports on the housing needs Register	N/A	4 x reports to Standing Committee on the housing needs register captured by the municipality	1 x reports to Standing Committee on the housing needs register captured by the municipality	1 x reports to Standing Committee on the housing needs register captured by the municipality	1 x reports to Standing Committee on the housing needs register captured by the municipality	1 x reports to Standing Committee on the housing needs register captured by the municipality	4 x reports to Standing Committee on the housing needs register captured by the municipality	Town Planner	DTS
			Approved building plans	SD04-04	Number of Reports on compliance to Building Regulations	N/A	4 x reports to Standing Committee on compliance to Building Regulations	1 x reports to Standing Committee on compliance to Building Regulations	1 x reports to Standing Committee on compliance to Building Regulations	1 x reports to Standing Committee on compliance to Building Regulations	1 x reports to Standing Committee on compliance to Building Regulations	1 x reports to Standing Committee on compliance to Building Regulations	4 x reports to Standing Committee on compliance to Building Regulations and building plan register	Town Planner
6. Sustainable Human Settlements	To facilitate the provision of integrated sustainable human settlement within GKM by June 2027	SD05-01: By Facilitating access to alternative Land for Settlement purposes.	Formalisation of informal Settlements	SD05-01	Number of Reports on the formalisation of informal Settlements	R0,00	4 x Reports to Standing committee on the formalisation of the informal settlements ( Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	1x report to Standing Committee on the formalisation of Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	1x report to Standing Committee on the formalisation of Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	1x report to Standing Committee on the formalisation of Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	1x report to Standing Committee on the formalisation of Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	4 x Reports to Standing committee on the formalisation of the informal settlements ( Cwili, Qumrha, Morgans Bay and Cintsa informal Settlements	Town Planner	DTS
7. Community Safety & Security	To ensure a safe and secure environment by June 2027	SD06-01: By Coordinating sitting of community safety forum.	4 Community Safety Forums meetings	SD06-01	Number of Community Safety Forum meetings	R0,00	4 Community Safety Forum Meetings	One community safety forum meetings	One community safety forum meetings	One community safety forum meetings	One community safety forum meetings	Minutes and Attendance Register of awareness campaign	Manager Community	DTS

8. Solid Waste	To ensure improved solid waste management by June 2027	SD07-01: By implementing integrated Waste Management Plan in line with 2020 National Waste Management Strategy	Intergrated Waste Management Plan	SD07-01	Intergrated Waste Management Plan inline with the 2020 Waste Management Strategy	R0.00	Approved Intergrated Waste Management Plan	Reviewing of Intergrated Waste Management Plan	Reviewing of Intergrated Waste Management Plan	Public Participation	1x Submission to Council 2. submission to MEC	Copy of approved IWMP. Council resolution	Manager Community Services	DTS
		SD07-02:By maintaining the Komga landfill site	Approved Landfill site operational plan in place		Report on maintenance of the landfill site	R629 400,00	Report on maintenance of the landfill site	Maintanance of Qumrha landfill site.	Maintanance of Qumrha landfill site.	Maintanance of Qumrha landfill site.	Maintanance of Qumrha landfill site.	Reports to Standing committee	Manager Community	DTS
		SD07-03 :By Developing a new landfill site	Report on the new identified landfill site	SD07-03	Report on the new identified GKM Landfill Site	R10 000 000,00	Environmental Impact Assessment for the new identified landfill site	Conducting of Geotechnical investigations	Appointment of a consultant that will conduct the Environmental Impact Assessment .	Submission of EIA application to DEDEA.C ommencement of public participation.	Development of Environmental Impact Assessment Report and Environmental Management Program	Reports to Standing committee about progress on the Environmental Impact Assessment	Manager Community Services	DTS
9. Environmental Management	To Co-ordinate improvement of Municipal Environmental Management by 2027	SD08-01: By developing and implementing integrated environmental management plan in line with NEMA	Draft plan	SD08-01	Integrated environmental management plan developed and approved council in line with NEMA and approved by Council	R0,00	Developing Integrated environmental management plan in line with NEMA and approved by Council	Request for funding to develop Integrated Environmental Management Plan	Follow up on the request for funding	Developing of Intergrated Environmental Management Plan	Developing of Intergrated Environmental Management Plan	Copy of approved IEMP. Council resolutions	Manager Community Services	DTS

10. Cemeteries Services	To improve management of cemeteries by June 2027	SD09-01: By implementing Cemetery management plan	Cemetery management plan	SD09-01	Number of cemetery sites allocated, numbered, and recorded.	R5 918,00	32 Cemetery sites allocated, numbered, recorded.	8 cemetery sites allocated, numbered and recorded	8 cemetery sites allocated, numbered and recorded	8 cemetery sites allocated, numbered and recorded	8 cemetery sites allocated, numbered and recorded	Copy of allocated cemetery sites register. Proof of payment receipts	Manager Community	DTS
		S09-02:By developing a cemetery management system	Existing Cemeteries	SD09_02	GKM Cemetery management system	R500 000,00	Developed cemetery management system	Adverstisement	Development of cemetery management system	Implementation of cemetery management system	Implementation of cemetery management system	Reports to the Standing Committee		DTS
11. security services	To safeguard municipal assets by June 2027.	SD10-01: By securing all municipal assets through implementing of safety and security measures	Provision of security Services	SD10-01	Access control provided in municipal main offices	N /A	Implement all access control programmers (visitors control)	1 report on visitors control	1 report on visitors control,	Access Control	Access Control	Reports to the Standing Committee	Manager Community	DTS
12. Traffic services	To control stray animals	By constructing a new animal pound	Existing site for a pound	SD12-01	Build and fenced animal pound.	R1 000 000.00	Qumrha fenced animal pound	Develop specifications, advertise for building and fencing of municipal pound.	Appointment and construction of GKM animal pound	Construction of a animal pound	Construction and completion of animal pound	Completion certificate	Manager Community	DTS
	To enhance the enforcement of National Road Traffic Act 93 of 1996 and by-laws by June 2027.	FM11-01: By enforcing and monitoring of road traffic rules	Vehicles Renewals	SD12-02	Number of Motor Vehicle(Output) (Renewals)		200 Motor Vehicle Renewals	50 motor vehicle Renewals	50 motor vehicle Renewals	50 motor vehicle Renewals	50 motor vehicle R+P38:R38e newals	Quarterly eNatis reports to the Standing Committee	Manager Community	DTS
			Learners licenses Issued	SD12-03	Number of Leaners license bookings (Output)		60 learners' license booked	15 learners license booked	15 learners license booked	15 learners license booked	15 learners license booked	RD 323 Report	Manager Community	DTS

		Renewals	SD12-04	Number of renewals (drivers & PrDP) (Output)		200 Driver's License Renewal (driving & PrDP's)	50 (Driving License & PrDP)	50 renewals Report (Driving & PrDP)	50 renewals Report (Driving & PrDP)	50 renewals Report (Driving & PrDP)	RD 323 Reports	Manager Community	DTS
		Drivers licenses Issued	SD12-05	Number of drivers licenses Testing(Outp ut)		60 driver's license testing	15 drivers licenses Testing Report	15 drivers licenses Testing Report	15 drivers licenses Testing Report	15 drivers licenses Testing Report	R701 Reports	Manager Community	DTS
		26 fined issued	SD12-06	Number fines issued		100 Fines issued	25 issued	25 issued	25 issued	25 issued	Section 56 Notice Ticket	manager Community	DTS

KPA 2- Local Economic Development

QUARTERLY TARGETS																							
Priority Area	IDP Objective	IDP strategy	Baseline 2022/23	KPI Number	Key Performance Indicator	2023/2024 Budget	Annual Target	Q1	Q2	Q3	Q4	POE	Resol	Custo									
							2023/2024						Resol	Custo									
1. Local Economic Growth	To create opportunities for sustainable development within the GKM area by June 2027	LED01: By identifying and twinning with municipality/s and organisations with similar areas of cooperation and development.	Draft MOU with Sibanye Still Water. R8 million funding- Sibanye Still Water	LED01-01	MOU with Sibanye Stillwater signed and implemented (Input)	R0	MOU with Sibanye Stillwater signed and implemented	Follow up on pledged financial support by Sibanye Stillwater	Follow up on pledged financial support by Sibanye Stillwater	Sign MOU with Sibanye Stillwater	Implement MOU with Sibanye Stillwater	Correspondence of follow up, MOU and implementation report	LED ASSISTANT	IDP/PMS/LED MANAGER									
		LED02: By implementing Small Town Revitalization Strategy	2018 Small Town Revitalization Strategy	LED01-02	Number of funding applications submitted to potential funders	R0	3 application submitted to potential funders for implementation of Small Town Revitalisation Strategy	Submit 1 application	Submit 1 application	Submit 1 application	N/A	Proof of funding applications submitted	LED ASSISTANT										
2. Job Creation	To create job opportunities through EPWP, CWP, MIG & other sectoral programmers by June 2027	LED03: Support initiatives geared towards mass job creation and sustainable livelihoods	119 EPWP	LED02-01	Number of job opportunities created through EPWP & MIG projects (output)	R0	140 jobs created	Recruitment of laborers-70 jobs created	30 jobs created	25 jobs created	15 jobs created	Proof of job creation.	LED ASSISTANT	IDP/PMS/LED MANAGER									
			104 MIG																				
			556										LED02-02		Number of job opportunities created through CWP projects (output)	External funded	550 CWP jobs created through reregistration of participants.	1 monitoring report to Standing Committee	1 monitoring report to Standing Committee	550 CWP jobs created through reregistration of participants.	1 monitoring report to Standing Committee	Proof of job creation. Standing committee reports.	LED ASSISTANT
			4 CWP RC meetings										LED02-03		Number of CWP Reference Committee meetings held	R0	4 CWP Local Reference Committee Meetings held	Hold 1 CWP LRC meeting	Hold 1 CWP LRC meeting	Hold 1 CWP LRC meeting	Hold 1 CWP LRC meeting	Minutes and attendance register.	LED ASSISTANT
3. Tourism	To promote tourism potential of GKM by June 2027	LED05: By creating a conducive environment for tourism development	3 Green Coast flag Status applications submitted	LED03	Number of Green Coast Flag Status applications submitted	R 40 000.00	4 Applications for Green Coast Status	-	-	-	4 Applications for Green Coast flag Status	Proof of applications submitted	LED ASSISTANT	IDP/PMS/LED MANAGER									



							submitted to DEDEAT									
4. Agriculture	To promote the agrarian economy in support of the disadvantaged communal farmers by June 2027	LED07: By supporting and monitoring Agrarian and Farming Production and Programmes in partnership with DRDAR	4 Agricultural Forum Meetings	LED04-01	Co-ordinate 4 Agricultural Forum Meetings)	R0	4 Agricultural Forum Meetings	1 Meeting	1 Meeting	1 Meeting	1 Meeting	Signed Report & attendance registers	LED ASSISTANT			
			0	LED04-02	Co-ordinate Reports on Agrarian & Farming Supported Programmes	R0	4 Reports on Agrarian & Farming Supported Programmes	1 Report on Agrarian & Farming Supported Programmes	1 Report on Agrarian & Farming Supported Programmes	1 Report on Agrarian & Farming Supported Programmes	1 Report on Agrarian & Farming Supported Programmes	1 Report on Agrarian & Farming Supported Programmes	LED ASSISTANT			
5. SMME's & Co-operatives	To create a conducive environment for SMME's and Co-operatives to access economic opportunities by June 2027	LED08: Lobby technical support and funding from potential funders to support SMME's & Co-operatives	194	LED05-01	Number of SMME's supported (Output)	R0	80 SMME's supported	20 SMME's	20 SMME's	20 SMME's	20 SMME's	Report on SMME's supported to the Standing Committee	LED ASSISTANT			
			0	LED05-02	Number of cooperatives supported	R 150 000.00	3 cooperatives supported	Identification of cooperatives to be supported	Conducting needs assessment for cooperatives identified	Procurement of production inputs and materials for the 3 identified CoOps	Delivery of production inputs and material for the 3 identified CoOps	Standing committee report on list of identified cooperative, needs assessment for the cooperatives, receipts for material and production inputs and delivery note	LED ASSISTANT			

		<b>LED09: By supporting and monitoring SMME programs</b>	2	LED03-03	Number of Business Forum meetings held	R0	4 Business forum meetings held	1 Meeting	1 Meeting	1 Meeting	1 Meeting	Signed report and attendance register	LED ASSISTANT	IDP/PMS/LED MANAGER
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KPA 3-Financial Viability and Management

QUARTERLY TARGETS																	
Priority Area	IDP Objective	IDP strategy	Baseline 2022/23	KPI Number	Key Performance Indicator	2023/24 Budget	Annual Target 2023/24	Q1	Q2	Q3	Q4	POE	RESP DNS	Cust			
1. Asset Management	To ensure proper management and maintenance of GKM assets by June 2027	FM01: By developing and maintaining a GRAP compliant asset register.	2021/22 reviewed Asset Policy	FM01-01	Asset Management policy and updated asset register approved by Council (Input)	R1 000 000	Review of asset policy and asset register approved by Council 30th June 2024.	Review Asset Management Policy.	Circulating the reviewed Asset Management Policy.	Draft Asset Management Policy.	Submission of the draft Assets Management policy and the updated FAR to Council approval.	Copy of approved policy. Council resolutions	MANAGER SCM	CFO			
								Physical verification of Assets	Review of updates of the FAR.	Updated draft FAR.							
2. Supply Chain Management	To maintain effective and efficient procurement by June 2027	FM02: By ensuring adherence to Supply Chain Management Regulations	2021/22 reviewed SCM Policy	FM02-01	SCM policy reviewed and approved by council (Input)	R0	SCM policy reviewed and approved by council by 31 May 2024.	Review SCM Management Policy.	Circulating the reviewed SCM Management Policy.	Draft SCM Management Policy.	Submission of the draft SCM Management policy to Council approval.	Copy of approved policy. Council resolutions	MANAGER SCM	CFO			
								100%	% of tenders concluded in accordance with (tender validity timeframe) (Output)	R0	100% completion procurement plan tenders within the tender validity period by 30 September 2024.	100% completion procurement plan tenders within the tender validity period by 30 September 2023.			100% completion procurement plan tenders within the tender validity period by 31st December 2023.	100% completion procurement plan tenders within the tender validity period by 30th June 2023.	Copy of advert and appointment letters.
											Annual 2021/22 SCM Implementation report to be submitted to council, Provincial Treasury with 30 days.	N/A	N/A	N/A	N/A	MANAGER SCM	CFO
								1 suppliers day	Number of Supplier Days to be held (Output)	R 2 000 (Advert)	4 Suppliers Day held by June 2024.	1 Suppliers Day held by June 2024.	1 Suppliers Day held by June 2024.	1 Suppliers Day held by June 2024.	Attendance Register and Copy of advert	MANAGER SCM	CFO

			2021/22 Procurement plans	FM02-04	Procurement plans signed off by the Accounting Officer	R0	Procurement plans signed off by 30th June 2024.	N/A	N/A	N/A	Procurement plans signed off by the Accounting Officer as at 30 June 2024.	Signed procurement plans	MANAGER SCM	CFO
			4 SCM reports	FM02-05	Number of SCM Policy implementation reports (Input)	R0	Four quarterly reports prepared on implementation of the SCM policy by 30th June 2024.	1 Quarterly report as 30th September prepared and submitted within 30 days after end of the quarter.	1 Quarterly reports as 31st December prepared and submitted within 30 days after end of the quarter.	1 Quarterly reports as 31st March prepared and submitted within 30 days after end of the quarter.	1 Quarterly reports as 30th June prepared and submitted within 30 days after end of the quarter.	Quarterly reports to the standing committee	MANAGER SCM	CFO
3. Expenditure	Expenditure management processes and systems by 2027	FM03: By Implementing expenditure management in terms of Section 65 and 66 of MFMA	Section 66 reports	FM03-02	Payments of salaries and allowances as per the prescribed time.	R51,70	Payment of salaries and allowances as per the payroll approved calendar by 30 June 2024.	Payment of salaries and allowances on quarterly payroll calendar deadlines.	Payment of salaries and allowances on quarterly payroll calendar deadlines.	Payment of salaries and allowances on quarterly payroll calendar deadlines.	Payment of salaries and allowances on quarterly payroll calendar deadlines.	Section 66 reports	MANAGER EXPENDITURE	CFO
			0%	FM03-03	% reduction of Irregular, Fruitless and Wasteful and Unauthorized Expenditure report (Input)	R0	Implement 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 30 June 2024.	Being 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 30th September.	Being 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 31st December.	Being 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 31st March.	Being 0% incurrence of Irregular, Fruitless and Wasteful and Unauthorized Expenditure by 30th June.	Irregular, fruitless and wasteful, unauthorized expenditure reports	MANAGER EXPENDITURE	CFO
4. ICT Management	To Maintain effective and efficient information and technology systems by June 2027	FM04: By Upgrading and maintenance of ICT infrastructure and systems	2020/21 reviewed ICT Policies	FM04-01	ICT policies and governance framework reviewed and approved by council (Input)	R1,8 mil	ICT policies reviewed and approved by council as at 30th June 2024.		Draft reviewed ICT policies submitted to management by 31st December.	Draft reviewed ICT policies submitted to council by 31st March.	ICT policies reviewed and approved by council by 30th June 2022.	Council Resolutions, copy of ICT policies	IT TECHNICIAN	CFO

			IT Masterplan	FM04-02	IT Masterplan reviewed approved by council (Input)	R0	IT Master Plan Review and approved by council		Draft reviewed IT Masterplan submitted to management	Draft reviewed IT Masterplan submitted to council	IT Masterplan reviewed approved by council	Council resolutions. Copy of approved IT Masterplan	IT TECHNICIAN	CFO
			IT Masterplan	FM04-03	IT Masterplan Implementation	R0	IT Masterplan implementation Report to the Standing Committee	1 quarterly report the standing committee within 30 days after end of the quarter.	1 quarterly report the standing committee within 30 days after end of the quarter.	1 quarterly report the standing committee within 30 days after end of the quarter.	1 quarterly report the standing committee within 30 days after end of the quarter.	Quarterly reports to the Standing Committee	IT TECHNICIAN	CFO
5. Budgeting and Reporting	To Maintain budgeting and reporting mechanisms in line with Municipal Finance Management Act, VAT Act, Treasury regulations and Budget reforms , by June 2027	FM05: Comply with all Statutory reporting requirements and financial reforms.	Compliance reports submitted as per MFMA and VAT Act.	FM05-01	Compliance reports submitted as per MFMA and VAT Act. (Input)	R800 000	Submission of compliance reports within specified time frame	Submission of 3 monthly VAT 201s by 30 <sup>th</sup> September.	Submission of 3 monthly VAT 201s by 31 <sup>st</sup> December.	Submission of 3 monthly VAT 201s by 31 <sup>st</sup> March.	Submission of 3 monthly VAT 201s by 30 <sup>th</sup> June.	Proof of submissions and copies of reports.	MANAGER BUDGET & REPORTING	CFO
								Preparation and submission of 3 s 71 Reports submitted to council, PT and NT by 30 <sup>th</sup> September.	Preparation and submission of 3 s 71 Reports submitted to council, PT and NT by 31 <sup>st</sup> December.	Preparation and submission of 3 s 71 Reports submitted to council, PT and NT by 31 <sup>st</sup> March.	Preparation and submission of 3 s 71 Reports submitted to council, PT and NT by 30 <sup>th</sup> June.	S71 Monthly submissions.	MANAGER BUDGET & REPORTING & REVENUE	
								Preparation and submission of s 52 Reports submitted to council, PT and NT within 30 days.	Preparation and submission of s 52 Reports submitted to council, PT and NT within 30 days.	Preparation and submission of s 52 Reports submitted to council, PT and NT within 30 days.	Preparation and submission of s52 Reports submitted to council, PT and NT within 30 days.	S71 Monthly submissions.	MANAGER BUDGET & REPORTING & REVENUE	

							Preparation and submission of Annual Financial Statements by 31 <sup>st</sup> August.	N/A	Preparation and submission of Mid-Term AFS by 31 <sup>st</sup> March.	N/A	Annual Financial Statements	MANAGER BUDGET 9		
		<b>FM06: By planning and preparation of municipal budget in line with MFMA Regulations</b>	2019/20 annual budget	FM05-01	Annual approved budget by council for 2018-2022	R0	Annual approved budget by council for 2023/24	Submission of Budget inputs for Development of Budget Process plan by September.	One Budget Technical Committee Meeting by December.	Submit draft and adjustment budget for adoption by council by 31 <sup>st</sup> March.	Submit final budget for approval by Council 30 <sup>th</sup> June.	Copy of approved budget and council resolutions.	MANAGER BUDGET 9	CFO
		<b>FM07: Implementation of mSCOA Reform by 2022</b>	4 Mscosa reports	FM05-02	Number of mSCOA project implementation reports to Council	R1 mil	4 updates on mSCOA implementation reports to Council	1 Report on mSCOA implementation to Council	1 Report on mSCOA implementation to Council	1 Report on mSCOA implementation to Council	1 Report on mSCOA implementation to Council	Copy of 4 mSCOA reports to council.	MANAGER BUDGET 9	ALL HOD's
6. Revenue Enhancement & Indigent Administration	To maintain and improve effective revenue collection system consistent with Section 95 of the MSA and enforce the municipality's credit and debt control policy (Section 64 MFMA) by June 2027	<b>FM08: Data cleansing and accurate billing of all GKM services and enforcing disconnection of electricity, effect legal action on non-payment of municipal services billed</b>	65%	FM06-01	% increase in actual revenue collection (Output)	R27,8 mil	45% collection rate on average by 30 June 2024.	45% average collection	45% average collection	45% average collection	45% average collection	Revenue Collection report	MANAGER BUDGET & REPORTING & REVENUE MANAGEMENT	CFO
		<b>FM09: By developing and implementing revenue turn-around strategy</b>	R0	FM06-02	GKM Total debt reduced	R0	To reduced old debt by 10 million as at end June 2024	R2, 5million reduction of old debt by 30 <sup>th</sup> September.	R2, 5million reduction of old debt by 31 <sup>st</sup> December.	R2, 5million reduction of old debt by 31 <sup>st</sup> March.	R2, 5million reduction of old debt by 30 <sup>th</sup> June.	Debt by type report, List of disconnections	MANAGER BUDGET 9	CFO



							(Alternative Energy) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2027.	N/A	N/A	List of subsidized beneficiaries with Alternative Energy	List of subsidized beneficiaries with Alternative Energy	List of beneficiaries	MANAGER BUDGET & PERFORMANCE & REVENUE	CFO
							(Municipal Electricity) Beneficiary subsidization of the customers as per the approved indigent register by 30th June 2027.	List of subsidized beneficiaries from ONTEC	List of subsidized beneficiaries from ONTEC	List of subsidized beneficiaries from ONTEC	List of subsidized beneficiaries from ONTEC	ONTEC beneficiaty list	MANAGER BUDGET & PERFORMANCE & REVENUE	CFO
7. Audit Outcome	To ensure improvement of audit outcomes through reduction of audit findings by June 2027.	FM11: By developing, implementing and monitoring of Audit Action Plan, policies and procedures.	Qualified audit	FM07-01	% of audit findings addressed	RO	100% implementation of audit action plan by 31 August 2024	N/A	Development, 30% Implementation and Monitoring of the Audit Action Plan by 31 <sup>st</sup> December.	Development, Approval and 60% Implementation of Audit Action Plan by 31 <sup>st</sup> March.	100% Implementation and Monitoring of the Audit Action Plan by 30 <sup>th</sup> June.	Audit action plan & report. Council items.	CFO	All Directorates
8. Risk Management	To ensure management of organizational and mitigation of risks by June 2027	FM12: Develop, monitor and review of strategic risks registers	100%	FM08-01	% implementation of action plan to mitigate identified risks (Output)	RO	100 % of identified risks lessened by 30th June 2024.	25% implementation of action plan to mitigate identified risks	25% implementation of action plan to mitigate identified risks	25% implementation of action plan to mitigate identified risks	25% implementation of action plan to mitigate identified risks	Updated risk register.	CFO	All Directorates
								Updating the progress on the risk register by 30 <sup>th</sup> September.	Updating the progress on the risk register by 31 <sup>st</sup> December.	Updating the progress on the risk register by 31 <sup>st</sup> March.	Updating the progress on the risk register by 30 <sup>th</sup> June.			



			Declarations of interest are in place	FM08-02	Percentage of Councilors who have declared their financial interest		100% of Annual Financial Declaration of interest by Councilors as at July 2024	Signed declaration of interest by Councilors				Signed declaration of interest by councilors	MANAGER SCM	All Directorates
			Declarations of interest are in place	FM08-03	Percentage of staff who have declared their financial interest		100% of Annual Financial Declaration of interest by all Staff Members as at July 2024	Signed declaration of interest by Staff members				Signed declaration of interest by staff members		

**KPA 4: Institutional Development and Transformation**

QUARTERLY TARGETS													
IDP Objective	IDP strategy	Baseline 2021/22	KPI Number	Key Performance Indicator	2023/2024 Budget	Annual Target	Q1	Q2	Q3	Q4	POE	RESO I NSIBL E	Custo dian
						2023/24							
<b>To ensure the development and implementation of a strategic Corporate and HRM plan with a strategic Model to drive the implementation and alignment with the IDP by June 2027</b>	<b>ID01: By designing, implementing and monitoring, all the strategies to achieve the Corporate and HR areas of focus.</b>	Draft HR plan	ID01-01	Strategic Corporate & Human Resource Management Plan developed & approved by council- (Input)	R0	Development of Strategic HR Plan	Develop the Draft Strategic HR Plan	Circulate Draft Strategic HR Plan to departments for inputs and consolidate	Present the Draft Plan to Managers, Labor and Councilors	Submit the PLAN to Council for noting and adoption by Council	Adopted Strategic Corporate & Human Resource Management Plan	HR Practitioner	Acting Director CS
<b>To ensure that all the discriminatory employment processes are eliminated to achieve Employment Equity Act by June 2027</b>	<b>ID02: By consistently submitting on stipulated time-frames, all the EE reports to the Department of Labour</b>	Employment Equity Plan. 5 % EE targets implemented	ID02-01	Development and Submission of the EEP to LLF and the Dept. of Labor	R0	Development and Submission of the EEP to the LLF and Dept. of Labor	Develop Draft EEP	Workshop to Management.	Submission of the EEP to LLF	Submission of the Dept of Labour	Proof of submission of EEA forms to DoL	HR Practitioner	Acting Director CS
	<b>ID03: By developing, reviewing and implementing the Employment Equity Plan</b>	Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	ID02-02	Approved Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA		Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	Develop the Draft Annual Training Report and Workplace Skills Plan	Circulate Draft Annual Training Report and Workplace Skills Plan for inputs	Present the Draft Annual Training Report and Workplace Skills Plan to Management, to the LLF	Submit the Annual Training Report and Workplace Skills Plan to Council & LGSETA	Approved Annual Training Report and Workplace Skills Plan submitted to Council and LGSETA	HR Practitioner	Acting Director CS

To ensure the municipal controlled environment and stability through proper adherence to attendance and leave management June 2027	ID05: By developing, implementing the leave policy and procedure.	4 quarterly reports	ID03-01	Number of time and attendance reconciliations reports compiled and submitted to Standing Committe	R0	4 time and attendance reconciliations complied and submitted to the Standing Committee	1 quarterly report submitted to the Standing Committee	1 quarterly report submitted to the Standing Committee	1 quarterly report submitted to the Standing Committee	1 quarterly report submitted to the Standing Committee	4 Quarterly reports submitted to the Standing Committee	HR Practitioner	Acting Director CS
To ensure the achievement of the Municipal Mission & Vision in enhancing service delivery by June 2027	ID04: By Annually reviewing the GKM Organogram in order to address the community needs and functions of the Municipality.	Reviewed 2022/2023 Organizational structure	ID04-01	Organizational structure reviewed and approved by council (Input)	R51,70	2023/2024 Organization structure reviewed and approved by council	Develop a Process Plan and circulate the Organizational Structure to Directorates for inputs	Analyze and consolidate inputs from Directorates	Workshop Management and Labour on Draft Organizational Structure	Workshop Councilors on Draft Organizational Structure.	Adopted and signed Organizational Structure. Council resolutions.	HR Practitioner	Acting Director CS
		Number of Recruitment and Compliance with GKM Recruitment policies	ID04-02	Implementation of GKM HR Policies and applicable legislation in line with recruitment, termination and resignation	R0	Report on Implementation of GKM HR Policies and applicable legislation in line with recruitment, termination and resignation	Report on Recruitment, Termination & Resignation Quarterly	Report on Recruitment, Termination & Resignation Quarterly	Report on Recruitment, Termination & Resignation Quarterly	Report on Recruitment, Termination & Resignation Quarterly	Copy of the Recruitment reports submitted to Municipal Transformation standing committees		
To ensure a fully capacitated and competent workforce and Council for the enhancement of performance, service delivery and sound corporate governance by June 2027.	ID05: By ensuring the implementation and monitoring of WSP (including learnerships, internships, and graduate training programmers).	2021/2022 Workplace Skills Plan	ID05-01	2022/2023 Workplace Skills Plan reviewed and approved by LLF and submitted to LGSETA(input)	R100 000	2023/2024	Skills Audit conducted	Meeting with Departments to prioritize training needs	Populate and present to all stakeholders for inputs and signing.	2022/2023	LLF Resolution.	HR Practitioner	Acting Director CS
						Workplace Skills Plan reviewed and approved by LLF and LGSETA				Workplace Skills Plan approved by LLF and submitted to LGSETA	Proof of submission of Workplace Skills		

		4 trainings	ID05-02	Number of capacity programs coordinated for Councilors and Staff (Output)	R0	4 capacity building Programs	1 capacity building Programs implemented	1 capacity building Programs implemented	1 capacity building Programs implemented	1 capacity building Programs implemented	4 Standing Committee Reports on implemented programmers		Acting Director CS
<b>To ensure the management , assessments, monitoring and controlling of municipal facilities and Satellite Offices by June 2027</b>	<b>ID026: By periodically assessing GKM facilities and implementing strategies to improve the conditions of facilities in all GKM area</b>	assessments conducted on GKM facilities	ID06-01	Number of assessments conducted on GKM facilities and findings submitted to Standing Committee	R0	4 x Assessments done on GKM Facilities and findings submitted to Standing Committee	Identify, visit and assess one Municipal Facility and findings submitted to Standing Committee	Identify, visit and assess one Municipal Facility and findings submitted to Standing Committee	Identify, visit and assess one Municipal Facility and findings submitted to Standing Committee	Identify, visit and assess one Municipal Facility and findings submitted to Standing Committee	Copy of the Assessment Report done on the GKM facilities	Manager Council Admin & Support	Acting Director CS
<b>To ensure effective functioning of the Council and its committees by June 2027</b>	<b>ID07: By ensuring that the Council and its sub-committees seat in accordance with the approved Council calendar.</b>	4 Ordinary &	ID07-01	Number of Council and standing committee meetings set in line with council calendar (Output)	R0	4 Council sittings &	1 Ordinary Council sitting &	1 Ordinary Council sitting &	1 Ordinary Council sitting &	1 Ordinary Council sitting &	Copy of Council Minutes & attendance Registers for all Committees	Manager Council Admin & Support	Acting Director CS
		5 Special Council meetings											
	25 Standing Committees												
	<b>ID08: By ensuring safe keeping of the Council resolution register</b>	4 Registers <u>dispatched and implemented</u>	ID07-02	Number of Council resolution registers <u>dispatched and implemented</u>	R0	4 Council Resolution Registers <u>dispatched and implemented</u>	1 Council Resolution Register dispatched & implemented	Present the Consolidated Assessment Findings to Management	Present the Consolidated Assessment Findings to Management	Present the Consolidated Assessment Findings to Management	Copy of the Council Resolution Noting the updates / progress on implementation		Acting Director CS

To promote sound labor relations and ensuring compliance with relevant labour legislations by June 2027.	ID09: By implementing disciplinary codes and adhering to the applicable labour related legislations.	Reported Labour Matters	ID08-01	Number of Labour Related Matters recorded and resolved	R0	4 Reports of Labour Related Matters recorded and resolved	1 Report of Labour Related Matters recorded and resolved	1 Report of Labour Related Matters recorded and resolved	1 Report of Labour Related Matters recorded and resolved	1 Report of Labour Related Matters recorded and resolved	Consolidated Reports on Labour Related Matters recorded and resolved	Manager Council Admin & Support	
To ensure availability and retention of competent, healthy and motivated workforce by June 2027	ID09: By implementing disciplinary codes and adhering to the applicable labour related legislations.	Reported Labour Matters	ID09-01	Number of Labour Related Matters	R173,91	4 Employee Wellness programs conducted	1 wellness programme conducted	1 wellness programme conducted	1 wellness programme conducted	1 wellness programme conducted	Progress reports and attendance registers	HR Practitioner	Acting Director CS
To ensure compliance with Health and Safety Regulation by June 2027.	ID11: By implementing and monitoring of health and safety policy and regulations.	4 Inspections and reports	ID10-01	Number of Health and Safety Inspections conducted (output)	R173,91	4 Inspections and reports	1 Inspection and report	1 Inspection and report	1 Inspection and report	1 Inspection and report	4 Inspection reports. Attendance registers and	HR Practitioner	Acting Director CS
To promote holistic customer reception management and provision of auxiliary services to the entire institution by 2027	ID12: By conducting Institutional surveys, designing and presenting reports with recommendation to Council	4 Cleaning Inspection conducted	ID11-01	Number of Cleaning Inspection conducted and reported to the Standing Committee	R0	4 Cleaning Inspection conducted and reported	1 Cleaning Inspection conducted and reported	1 Cleaning Inspection conducted and reported	1 Cleaning Inspection conducted and reported	1 Cleaning Inspection conducted and reported	Copy of the Cleaning Inspection conducted and reported	Manager Council Admin & Support	Acting Director CS
To ensure the management and control of internal, external audit matters including all Corporate Services and HR risks by 2027	ID027: By designing and implementing an audit action plan in addressing all CPS Audit queries	Audit Action Plan	ID12-01	% of Audit findings addressed	R0	100% of Audit findings addressed	10% of Audit findings addressed	30% of Audit findings addressed	70% of Audit findings addressed	100% of Audit findings addressed	Report on the HR Audit General Findings addressed	Manager Council Admin & Support	Acting Director CS

**KPA 5- Good Governance and Public Participation**

Priority Area	IDP Objective	IDP strategy	Baseline 2021/22	KPI Number	Key Performance Indicator	Annual Target 2023/2024	QUARTERLY TARGETS				POE	RESPONSIBLE PERSON	Custodian
							Q1	Q2	Q3	Q4			
1. Public Participation & Management of Petitions	To promote effective participation of community members in the affairs of governance by June 2027	GG01: Regular and effective communication with communities	4 meetings	GG01-01	Number of Ward Committee Meetings held	7 Ward Committee meetings	1 consolidated on Ward Committee reports	1 consolidated on Ward Committee reports	1 consolidated on Ward Committee reports	1 consolidated on Ward Committee reports	Consolidated Ward Committee Report	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
			4 meetings	GG01-02	Number Mayoral Imbizos held	4 Mayoral Imbizos to be held	1 Report on Mayoral Imbizo held	1 Report on Mayoral Imbizo held	1 Report on Mayoral Imbizo held	1 Report on Mayoral Imbizo held	Report on Mayoral Imbizo Attendance Registers	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
2. Institutional Marketing and Communication	To promote effective communication with all stakeholders by June 2027	Developing a functional Communication and Marketing Strategy		GG02-01	Number of Newsletters	4 Newsletters	1 Newsletters	1 Newsletters	1 Newsletters	1 Newsletters	4 Newsletters	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
3. Inter-Governmental Relations	To strengthen relations between the municipality, government departments and parastatals and to ensure integrated planning by June 2027	GG04: By facilitating IGR sittings	4 IGR meetings	GG03-01	Number of IGR meetings held (Output)	4 meetings	1 meeting	1 meeting	1 meeting	1 meeting	1 meeting	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER

4. Strategic Planning	To ensure the development, implementation and review of integrated development planning by June 2027	GG05: By facilitating development and review of IDP through implementation of IDP process plan	2021/2022 Reviewed IDP	GG04-01	5 year IDP developed reviewed, approved and implemented by Council on annual basis	IDP developed, reviewed, approved and implemented by Council	IDP reviewed, implemented and approved by council	IDP reviewed, implemented and approved by council	IDP reviewed, implemented and approved by council	IDP reviewed, implemented and approved by council	Copy of the Approved 5 year IDP and Council Resolution	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
5. Operational planning and performance monitoring	To ensure the institutionalization of Performance Management by June 2027	GG06: Develop and review Institutional Strategic Score Card and cascading of Performance Management System	2021/22 SDBIP	GG05-01	SDBIP developed and approved within 28 days after the approval of IDP and Budget	SDBIP developed and approved within 28 days after the approval of IDP and Budget	SDBIP developed and approved within 28 days after the approval of IDP and Budget	N/A	Draft 2024/25 SDBIP developed and approved by Council	N/A	Copy of the Signed SDBIP	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
		GG07: Monitor and measure institutional performance quarterly	2021/2022 MID-TERM REPORT	GG05-02	Number mid-year ,annual performance reports and annual reports developed and approved by council	1-mid-year report	4 <sup>th</sup> Quarter SDBIP report & Annual performance report developed and approved by Council	1 <sup>st</sup> Quarter SDBIP report developed and approved by Council	Mid-year report & Annual report developed and approved by council	3 <sup>rd</sup> Quarter SDBIP report developed and approved by Council	Copy of the Annual Report	IDP/PMS/LED MANAGER	IDP/PMS/LED MANAGER
6. Audit Committee	To ensure effective functioning of Oversight Committees by June 2027	GG15 Provide administrative support to oversight committees	8 AUDIT COMMITTEE MEETINGS	GG06-01	Number of Audit Committee Meetings held (Output)	4 AC meetings	1AC meetings	1 AC meetings	1 AC meetings	1 AC meetings	Audit Committee Minutes	Internal Audit	Internal Audit
				GG06-02	MPAC meetings held before the sitting of Council (Output)	4 MPAC meetings	1 MPAC meetings	1 MPAC meetings	1 MPAC meetings	1 MPAC meetings	MPAC Minutes	Manager Admin & Council	Manager Admin & Council

7. Internal Auditing	To provide independent professional advice on governance issues, risk management and internal controls by 2027	Independent review on the reported performance information and other municipal activities	24 INTERNAL AUDIT MEETINGS	GG07-01	Number of Internal audit reports to Audit Committee	4 reports	1 reports	1 reports	1 reports	1 reports	4 Internal Audit Reports	Internal Audit	Internal Audit
		Review and adopt Internal Audit and Audit Committee Charters	AUDIT CHARTERS	GG07-02	Internal Audit and Audit Committee charters approved by Council (Input)	Approved Internal Audit and Audit Committee charters by Council	N/A	N/A	N/A	Approved Internal Audit and Audit Committee charters by Council	Audit Chart	Internal Audit	Internal Audit
8. Legislative and Policy Compliance	To ensure compliance with applicable legislation, by June 2022	By ensuring that all legal matters are dealt within prescribed timeframes	2021/22 LITIGATION REGISTER	GG08-01	Number of reports on litigation ,legislative and compliance matter(Input)	4 reports	1 reports	1 reports	1 reports	1 reports	Litigation Reports	Manager Admin & Council	Manager Admin &
9. Risk Management	To develop a functional and responsive administration by 2027	GG8:	2021/22 STRATEGIC RISK REGISTER	GG09-01	Strategic risk register and operational risk developed and implemented	Strategic risk register and operational risk developed and implemented	Report on implementation of risk management register	Report on implementation of risk management register	Report on implementation of risk management register	Report on implementation of risk management register	Strategic Risk Register	Manager IDP/PMS/LED	Manager IDP/PMS/LED
		By ensuring management of risk											
10. SPU	To accelerate empowerment of historically disadvantaged groups by June 2027	GG18: By mainstreaming of Special programmers in all GKM programs, plans and projects	2021/22 SPU PLAN	GG10-01	SPU plan developed, approved by council and implemented.	Reports on the development ,approval and implementation of SPU Plan	Development and approval of the SPU plan by Council	1 one report on the implementation of the SPU plan	1 one report on the implementation of the SPU plan	1 one report on the implementation of the SPU plan	Report on SPU Report	Manager IDP/PMS/LED	Manager IDP/PMS/LED