



Comprised by Komga, Mooiplaas, Chintsa East, Haga Haga, Morgans Bay, and Kei Mouth Towns, with its Headquarters in Komga.

**VACANCY / UMSEBENZI / BETREKKINGS
ADVERTISEMENT**

TECHNICAL AND COMMUNITY SERVICES

Division : Technical Services
Position : Town Planner
Task Grade : Task Grade 14
Remuneration : R 433 041. 00 – Per Annum (excluding Normal Council Benefits)
Duration : Permanent

MINIMUM REQUIREMENTS:

- Grade 12 plus Bachelor Degree in Urban/Town and Regional Planning
- Minimum of 3 - 5 years' experience as a Town Planning, preferable in Municipal environment
- Registration as a professional planner in accordance with Planning Profession Act 32 of 2002
- Good research, implementation and report writing skills and project management skills/knowledge
- Knowledge of relevant legislations and local government processes
- Valid Code EB driving licence

KEY PERFORMANCE AREAS: INCLUDE BUT NOT LIMITED TO THE FOLLOWING

- Management of the Town and Regional Planning (Land Use Management, Spatial Planning and Building Control)
- Implementation of the Spatial Planning and Land Use Act 2013 (SPLUMA) and the SPLUMA by Law framed thereunder as well as the approved spatial development framework (SDF) of the Municipality
- Supervision and overseeing the processing of Land Use application in terms of the provisions of SPLUMA and SPLUMA By-Law
- Scrutinize building plans to ensure compliance with the town planning regulations
- Oversee and manage the development of integrated planning policies, strategies and guidelines
- Prepare proposals and site plans in conformance with codes and local and national regulations
- Acts as intermediary between community, developers, government entities and business
- Handles rezoning, site plans, special-use permits and related materials
- Presents development proposals to government agencies

- Arrange for public to review private and public development projects
- Supervises other planning personnel, such as consultants and developers
- Prepares budget and oversee expenditures
- Sets goals, policies and procedures for projects

Division : Technical Services
Position : 1 x Assistant Town Planner
Task Grade : Task Grade 8
Remuneration : R 193 367.00 per Annum (excluding Normal Council Benefits)
Duration : Permanent

MINIMUM REQUIREMENTS:

- Matric/ Grade 12, National Diploma/ Degree in Town & Regional Planning
- Minimum of three (3) years' experience in town planning environment.
- Computer Literacy like GIS
- AutoCad
- Code B Driver's License
- Organizational & Liaison Skills

KEY PERFORMANCE AREAS: INCLUDE BUT NOT LIMITED TO THE FOLLOWING:

- Providing professional advice and guidance during the formulation and review of land use management scheme
- Spatial Development, Sector plans and other land use and spatial planning related activities
- Evaluate land use and development applications in terms of all relevant legislation
- Scrutinizing building plans in terms of spatial planning and land use management and conducting inspections

FURTHER INSTRUCTIONS TO THE CANDIDATES

The Municipality subscribes to the principles of employment equity. People with disabilities are encouraged to apply.

Interested Suitably qualified Candidates are to submit an application Letter, complete Curriculum Vitae, and certified copies of certificates of qualifications, SA ID copy and Driver's License Applicants not contacted within 30 days of the closing date must consider their applications as unsuccessful. The Great Kei Municipality reserves the right not to make an appointment.

Applications must be submitted to:

Acting Director Corporate Services: Attention Mr. B.T. Douglas
Great Kei Municipality, Private Bag X 2, KOMGA, 4950
OR 17 Main Road.
KOMGA, 4950.

For enquiries you can contact the Human Resources Practitioner: Ms. N. Mzimba 043 831 5700/ 073 001 1098 during office hours

E- Mailed or Faxed applications will not be considered.

Closing date for the applications: 04 July 2023 at 16h30


ISSUED BY:
MR. L.N. MAMBILA
MUNICIPAL MANAGER


DATE